links & resources for this session

midnightmusic.com.au/
formslinks

Google Forms for music teachers

how-to, tips & examples

midnight music

about this session

Katie Wardrobe

Midnight Music

digital learning coach for music teachers

podcaster, blogger, speaker

housekeeping

- tech issues – usually your internet (!)

- copy of slides – provided

- Moderator of chat: **Amy Burns**

- longer Q&A at end

Google Forms - intro

today's session

- the 6 steps to creating a successful form

- examples: forms & question types

- tips and techniques

- how to prevent cheating on quizzes

how can you use Forms?

- check-in
- escape room
- exit tickets
- survey
- practice journal
- vote for something!

- quizzes
- teacher observations
- parent survey
- ensemble sign-up
- camp/event registration

using Google Forms

- you do NOT need to be a Google school

- form can be shared via a simple link (in any LMS, email etc)

- ideas & techniques will work in other forms/quiz platforms

6 steps to creating a successful form

the 6 steps

1. start with identifying information

2. add questions

3. make it pretty

4. bits and pieces

5. test the form (**DO NOT SKIP THIS STEP**)

6. share & monitor responses

let's make a form!

let's get clever!

clever things you can do with forms

- self-grading quizzes

- escape rooms

- personalised certificates (+ other things)

self-grading quizzes

make a self-grading quiz

- turn on quiz option

- identify correct answers

- assign point values

- open questions: need to grade manually

Google Classroom: grade importing

- only for GC users on a school domain

- Form must be ONLY attachment on assignment

Assignment

Saved   **Assign** ▾

📋   Title
   Demo Quiz

≡   Instructions (optional)

📎 **Add**   **+ Create**

▦ **Blank Quiz**
   Google Forms   ✕

Classroom can import grades for assignments. Grade importing automatically limits each form to 1 response per user, ~~coll~~ ~~e email address~~ and restricts responses to users in your domain.

⬤━ **Grade importing**

For

Demo Class ▾   All students ▾

Points

100 ▾

Due

No due date ▾

Topic

No topic ▾

Rubric

≡ **Demo Class**   **Instructions**   **Student work**   ⊞ Ⓓ

   Return   ✉   5 points ▾   ⚙

☐ 👥 **All students**   **Demo Quiz**   **Import Grades**

                                 5   **0**
                                 Turned in   Assigned

☐ **Sort by status** ▾

                                 ▭ **Demo Quiz**
☐ **Turned in**   Google Forms

                                 All ▾   🗀

☐ 👤 Demo Student01   __/5   👤 Demo Student01   👤 Demo Student02   👤 Demo Student03
                                 Turned in   Turned in   Turned in
☐ 👤 Demo Student02   __/5

☐ 👤 Demo Student03   __/5

let's see an example!

escape room

escape rooms

- MANY ways to set up

- option 1: use repsonse validation to create "digital locks"

- option 2: set up choose-your-own adventure style form using sections
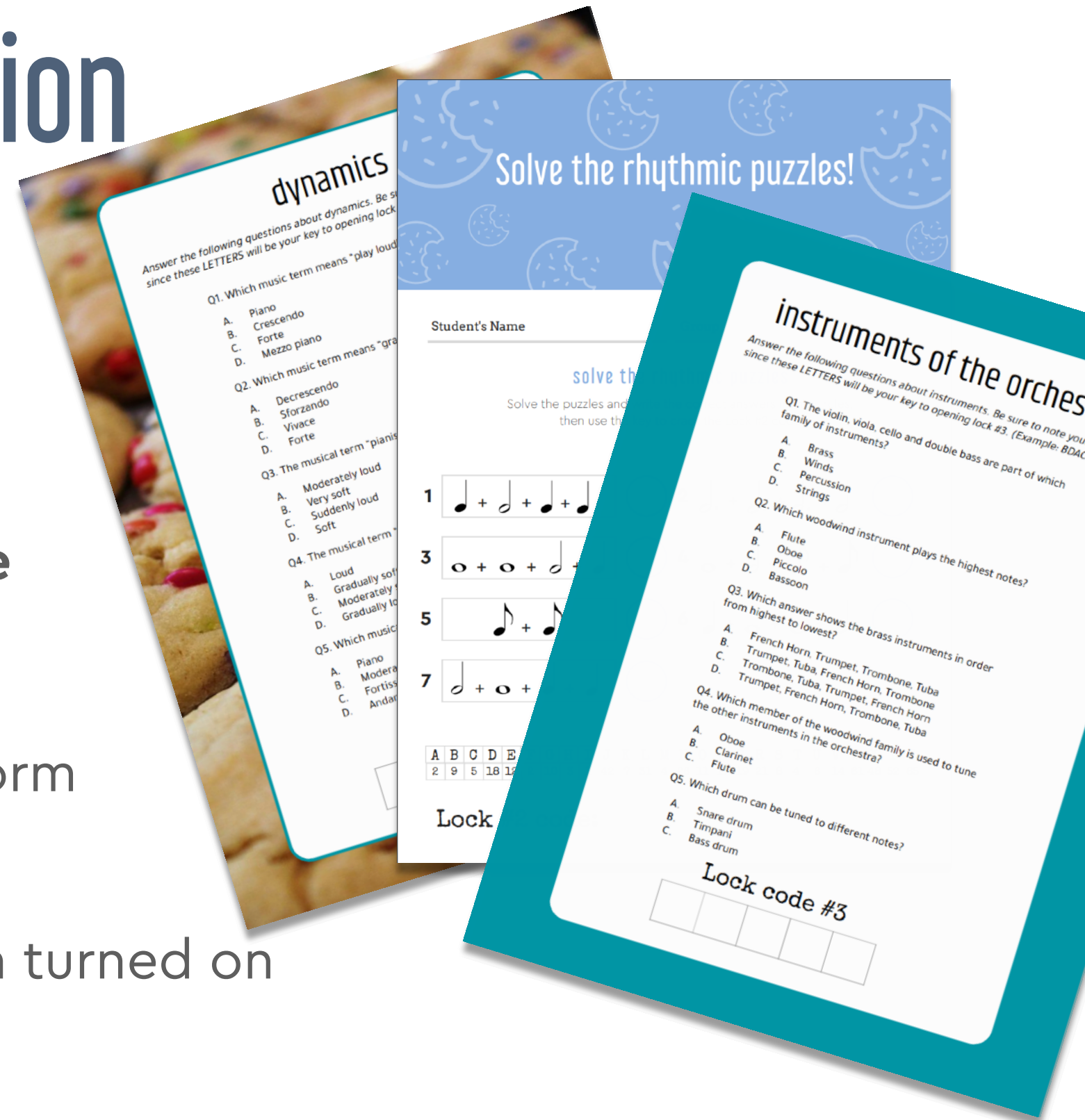
- option 3: use combination of both

option 1: response validation

- require specific **type** of response

- examples: number, text

- use to create "locks" for escape room

option 1: response validation

- turn regular worksheets into clues

- answers end up forming the **lock code**

- lock codes are entered into Google Form

- form is set up with response vaildation turned on

dynamics

Answer the following questions about dynamics. Be sure to note your responses since these LETTERS will be your key to opening lock #1. (Example: BDACA)

Q1. Which music term means "play loudly"?

A. Piano
B. Crescendo
C. Forte
D. Mezzo piano

Q2. Which music term means "gradually get softer"?

A. Decrescendo
B. Sforzando
C. Vivace
D. Forte

Q3. The musical term "pianissimo" means...?

A. Moderately loud
B. Very soft
C. Suddenly loud
D. Soft

Q4. The musical term "crescendo" means...?

A. Loud
B. Gradually softer
C. Moderately soft
D. Gradually louder

Q5. Which musical term means "soft"?

A. Piano
B. Moderato
C. Fortissimo
D. Andante

Lock code #1

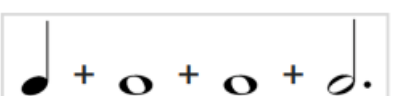|				

Solve the rhythmic puzzles!

Student's Name _____   Group _____

solve the rhythmic puzzles

Solve the puzzles and write the correct answers in the circles,
then use the key to crack the Lock #2 code

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
2	9	5	18	12	2	10	3	1	42	7	31	4	26	11	17	19	21	8	4	6	14	61	48	52	65

Lock #2 code:

let's see an example!

option 2: sections

- sections break up your form into "pages"

- clues set up as multiple choice questions

- incorrect answers go to "dead end"

- correct answer allows you to proceed

What are the missing numbers at the end of this sequence? *

Hint: this online xylophone might help you work out the answer https://xylo.playsprout.industries/

3 2 1 2 3 3 3

2 2 2

3 3 3

3 2 1 2 3 3 3

_ _ _ _ _

○ 32123

○ 22321

○ 22123

○ 32321

Back   Next

You punch the numbers into the keypad, but...

Nothing happens. The box remains locked.

"Maybe we should try again?" you say to Robbie

Click Back or Next.

Back   Next

What are the missing numbers at the end of this sequence? *

Hint: this online xylophone might help you work out the answer https://xylo.playsprout.industries/

3 2 1 2 3 3 3

2 2 2

3 3 3

3 2 1 2 3 3 3

___ ___ ___ ___ ___

○ 32123

○ 22321

○ 22123

○ 32321

Back   Next

You punch the numbers into the keypad , and...the box springs open!

You punch the numbers into the keypad and the box springs open!

Inside the box you find a key.

"That's one of the road case keys!" say Robbie excitedly "but where are the others?".

That's when you see another note.

"You'll find your next clue in the Mozart Zone" it says.

"Follow me" says Robbie.

Back   Next

let's see an example!

personalised certificates+

merge data into Docs/Slides

- personalise certificates, invitations, letters

- Autocrat add-on for **Google Sheets**

certificate of completion

This certifies that

<<FIRST NAME>> <<LAST NAME>>

Has successfully completed the following professional development:

Digital Badging In Music Education
(2 hours)

provided by midnightmusic.com.au

K. Wardrobe
KATIE WARDROBE

<<Date>>

Date

Katie Wardrobe, Instructor
www.midnightmusic.com.au

professional development certificate

Midnight Music: request PD certificate for Digital Badging In Music Education

To receive a professional development certificate of attendance please fill out the form below.

* Required

Your details:

First name *
As you would like it to appear on your certificate

Your answer

Last name *

Your answer

Email address *
Your certificate will be sent here

template in Slides

Form

data goes to spreadsheet

Midnight Music: request PD certificate for Digital Badging In Music Education

To receive a professional development certificate of attendance please fill out the form below.

* Required

Your details:

First name *
As you would like it to appear on your certificate

Your answer

Last name *

Your answer

Email address *
Your certificate will be sent here

Your answer

Which date/s did you complete the training? *
Examples: 16 January, 2020 or 2-8 January, 2020 (this text will appear on your certificate exactly as you write it below)

Your answer

Request PD certificate: Digital Badging In Music Education (Responses)

File Edit View Insert Format Data Tools Form Add-ons Help Last edit was made 2 days ago by Michelle Lowery

Katie's webinars are so concise and well organized. I am always able to use something immediately.

	A	B	C	D	E	F	G	H	I	J	K
	Timestamp	First name	Last name	Email address	Which date/s did you con	What would you say to so	Do you have any other q	We'd like to send you we	*Merged Doc ID - Digital*	Merged Doc URL - Digi	Link to merge
2	9/11/2020 15:43:38	Michelle	Lowery	michelle@michellelowery	September 11, 2020	Please do!	no	I'm already on the mailing	1L8MLBCsR7vJM223O7	https://drive.google.com/	Lowery Digital
3	9/15/2020 21:20:22	Heather	Pierce	heather.pierce@valleylu	Sept. 15, 2020			I'm already on the mailing	1C3pn70JkLnJWilyHzVrl	https://drive.google.com/	Pierce Digital B
4	9/15/2020 21:20:22	Jacqueline	Batteiger	jackie.batteiger@bexley	September 15, 2020	Get information		No, thank you.	1vuzg3wao4-LCRCrNUic	https://drive.google.com/	Batteiger Digita
5	9/15/2020 21:20:33	Jessica	Quezada Rojas	jqmar421@gmail.com	16 September 2020	So worthwhile!	Thanks Katie!	I'm already on the mailing	1muPunYvKxdE2ApM6d	https://drive.google.com/	Quezada Rojas
6	9/15/2020 21:20:36	Susan	Zelasky	szelasky@wcpss.net	Sept 15, 2020	This was wonderful!		I'm already on the mailing	1NrK6m7dCa_RbOXtg1c	https://drive.google.com/	Zelasky Digital
7	9/15/2020 21:20:37	Brooke	Cruz	brookefys@gmail.com	September 15, 2020	Fantastic training for und	Thank you!	I'm already on the mailing	1vKwsy3SLeYUQlip1gL	https://drive.google.com/	Cruz Digital Ba
8	9/15/2020 21:20:37	Arwen	Norman	normanar@glastonbury	September 15, 2020	Great information to help	Thank you!!!	No, thank you.	1HR3Y_JAnqpr_vCgK_x	https://drive.google.com/	Norman Digital
9	9/15/2020 21:20:53	JoEllyn	Sumner	jsumner@homeschoolis	15 September, 2020	Invaluable - Katie Wardrobe is such a treasure!		I'm already on the mailing	1_AyDdXA28uDk38aYpE	https://drive.google.com/	Sumner Digital
10	9/15/2020 21:20:54	Richard J.	Holmes, II	RHolmes646@aol.com	September 15, 2020	Lots of GREAT info!	Not at this time.	I'm already on the mailing	1o8_VUtGvmnw693CAg	https://drive.google.com/	Holmes, II Digit
11	9/15/2020 21:20:54	Scott	Berkuta	sberkuta@ewrsd.k12.nj.u	9/15/2020			Yes, thanks!	1382WZJrywzov3FkvpsL	https://drive.google.com/	Berkuta Digital
12	9/15/2020 21:20:58	Kimberly	McNiel	kmcniel@red.org	15, September 2020	Check out her webinars.	Thanks so much! So hel	Yes, thanks!	1Vv6CI12Dwb7gMgyK77	https://drive.google.com/	McNiel Digital B
13	9/15/2020 21:21:00	Kim	Hudson	khudson@wrh15.org	15-sept-20	DO THIS!!! You give so	Thank you for all your ha	I'm already on the mailing	1U1cNmcoOc2NH-YTOr	https://drive.google.com/	Hudson Digital
14	9/15/2020 21:21:04	Laura	DCamp	ldcamp@libertyisd.net	15 September, 2020	What a great way to encourage students!		I'm already on the mailing	1FUvcn5bz6ZNzeZh_17	https://drive.google.com/	DCamp Digital
15	9/15/2020 21:21:05	Margaret	Sheneman	sheneman@whitehepsd	September 15, 2020	This is a great way for students to earn recognition		I'm already on the mailing	1f1K1v--fOAMZO6vmwr	https://drive.google.com/	Sheneman Digi
16	9/15/2020 21:21:07	Steph	Shuey	sshuey@methacton.org	15 September 2020, 200	DO IT.	Thank you! :)	No, thank you.	1q3lU3VgUdOOFaJSHo	https://drive.google.com/	Shuey Digital B
17	9/15/2020 21:21:07	Laura	Jenks	laura@housejenks.com	15 September, 2020	This is a good overview on badge usage - how to s		I'm already on the mailing	1byyZ-luiBPNb48TodRip	https://drive.google.com/	Jenks Digital Ba
18	9/15/2020 21:21:15	Gabrielle	Murphy	gabrielle.murphy@gmail	16th September 2020	Really informative and useful information for creati		I'm already on the mailing	1ctfL0W_sgHP3gNtemt4	https://drive.google.com/	Murphy Digital
19	9/15/2020 21:21:24	James	Kotora	jameskotora@ecoway.o	September 15, 2020	Must give it a try!		I'm already on the mailing	1h_cOh7ipjQRUvmLkS8	https://drive.google.com/	Kotora Digital B
20	9/15/2020 21:21:26	Christina	Gibney	cgibney@schodack.k12.i	15 September, 2020	Great information		I'm already on the mailing	1nJ1XrlwMflEPyycifiRsO	https://drive.google.com/	Gibney Digital
21	9/15/2020 21:21:27	Tami	Nelson	tnelson@godfrey-lee.or	September 15, 2020	Katie does such a fabulous job of presenting and s		I'm already on the mailing	1nq9hXp0NBRmoP6bU4F	https://drive.google.com/	Nelson Digital
22	9/15/2020 21:21:28	Caitlin	Jakositz	caitlin.jakositz@jordans	September 15, 2020	This session taught me everything I wanted to kno		I'm already on the mailing	1-e-IzPN6Gy52kpU7E2F	https://drive.google.com/	Jakositz Digital
23	9/15/2020 21:21:30	Rhonda	Neely	meely@ips.org	September 15, 2020	An extremely thorough presentation.		I'm already on the mailing	1IMe4ilizshf3e8A1Uwi3L	https://drive.google.com/	Neely Digital Ba
24	9/15/2020 21:21:30	Eloise	Meyer	eloise.meyer@uswooder	16-9-2020	Katie's presentation oper	Sounds all good. Thank	Yes, thanks!	16a83sWffpj2M8YqKJf4K	https://drive.google.com/	Meyer Digital B
25	9/15/2020 21:22:04	Laura	Nackashian	lnackashian@zionsville	16 September, 2020	Well worth the time. Very informative.		I'm already on the mailing	1-z6Bh4Dql07GT1M5uZ!	https://drive.google.com/	Nackashian_Di
26	9/15/2020 21:22:19	Jordan	Renfroe	jrenfroe@moed.bm	September 15, 2020	So many options, you'll absolutely find whatever yc		I'm already on the mailing	1A54RXbmam-WZEfKW	https://drive.google.com/	Renfroe Digital
27	9/15/2020 21:22:20	Cynthia	Dixon	cynthiadixon@johnston.k	15 September, 2020	Great way to celebrate a	Not at this time	Yes, thanks!	15c80PYdFdbREturGvh5	https://drive.google.com/	Dixon Digital Ba
28	9/15/2020 21:22:54	Mark	Peters II	markpeters2351@gmail	15 September, 2020	This was an extremely in	N/A	Yes, thanks!	1qfUbN1DbMguAmKxGV	https://drive.google.com/	Peters II Digital
29	9/15/2020 21:22:56	Donna	Brown	donnabrown@wsdr4.org	September 15, 2020	Get your Canva Educator account BEFORE you at		I'm already on the mailing	15uO0nxKoQrxbmQeRR	https://drive.google.com/	Brown Digital B
30	9/15/2020 21:23:30	Elizabeth	Reicher	elizabeth.reicher@grant	September 15th, 2020	Katie's webinars are so c	No	I'm already on the mailing	1DvSe33uJk4k-wCKF2a	https://drive.google.com/	Reicher Digital
31	9/15/2020 21:23:36	Teresa	Dille	teresa.dille@cnfalcons.c	15 September, 2020	These trainings are so he	Thank you so much!	I'm already on the mailing	1CHpKfBEDt1Q994JtE3	https://drive.google.com/	Dille Digital Bac
32	9/15/2020 21:23:51	Michael	Dove	michael.dove@mjays.us	September15, 2020	Midnight Music is one of	Thank you everything!	I'm already on the mailing	1-QqmPQ5IB3MbIq9atgr	https://drive.google.com/	Dove Digital Ba
33	9/15/2020 21:24:12	Carolyn	Sayles	csayles@necsd.net	15 September 2020	It has been useful and fu	No questions at this time	Yes, thanks!	16liQBDCbLq_eVRZ9M!	https://drive.google.com/	Sayles Digital B
34	9/15/2020 21:24:13	Megan	Allen	MAllen@nws.k12.in.us	September 15, 2020	This gave a lot of great new ideas for me to try out	Yes, thanks!	1dOisiKxDC--5hewSM8I!	https://drive.google.com/	Allen Digital Ba
35	9/15/2020 21:24:36	Megan	Siebert	megansiebert90@gmail	Sept. 15, 2020	Midnight Music webinars are always worth the time	I'm already on the mailing	1bNlOwi3wSyERUhS-vs	https://drive.google.com/	Siebert Digital
36	9/15/2020 21:26:31	Jane	Padden	jlpadden@gmail.com	16th September,2020	Always informative and u	No	I'm already on the mailing	1ecMt6KuwGkzgUEFPG	https://drive.google.com/	Padden Digital
37	9/15/2020 21:26:59	Deborah	Zawacki	Dzewacki@seniaschools	September 15, 2020			I'm already on the mailing	1Qwz1a43oohIV8Ns6SC	https://drive.google.com/	Zawacki Digital
38	9/15/2020 21:27:26	Jason	Carter	carterjie@davie.k12.nc.u	September 15, 2020	Really useful stuff! Thanks!		Yes, thanks!	19XPLAadkulOFxYfQTlf!	https://drive.google.com/	Carter Digital B
39	9/15/2020 21:27:37	Carla	Quintero	CJQMusic@gmail.com	September 15, 2020			Yes, thanks!	1D81dv4iLXrJG9iqUSzW	https://drive.google.com/	Quintero Digital

certificate of completion

This certifies that

Michelle Lowery

Has successfully completed the following professional development:

Digital Badging In Music Education
(2 hours)

provided by midnightmusic.com.au

September 11, 2020

Date

K. Wardrobe
KATIE WARDROBE

Katie Wardrobe, Instructor
www.midnightmusic.com.au

data merged with template

Youtube tutorial

generate automatic certificates
with **Google forms** & **Autocrat**

certificate of completion

This certifies that

Katie Wardrobe

Has successfully completed the following professional development:

**Create Beautiful Teaching Resources
Fast (16 hours)**
provided by midnightmusic.com.au

30 June – 31 July 2020

Date

KATIE WARDROBE

Katie Wardrobe, Instructor
www.midnightmusic.com.au

general tips

general tips

- drag questions up/down to change order

- can start with a template

- add extra columns in your spreadsheet

- how to navigate from form to spreadsheet & vice versa

save time!

- set up form preferences

- turn on "required"

- set your default point value

Default settings ✕

Forms

Form settings will be applied to all Forms created in the future.

☐ Collect email addresses

Questions

Question settings will be applied to all new questions added.

☑ Make questions required

☑ Default quiz point value   0

Cancel   Save

how to prevent cheating

how do I prevent cheating?

- you can't prevent it 100%

- re-think your approach if possible

- include non-Googleable questions

things that may help

- shuffle answers and/or questions
- turn off "release grade immediately"
- turn off "send a copy to recipients"
- add answer key after quizzes are submitted
- Chromebook lockdown mode
- limited window of time (manual or formLimiter add-on)

what's next?

what's next?

- try a **simple** form first

- next: multimedia, quizzes

- advanced: escape room!

for MMC members

- set of Google Form header images & Canva template

- copies of all forms shown today

introducing...

the midnight music community

An online community where music tech professional development, lesson ideas, and accountability come together.
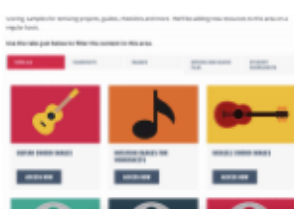
JOIN THE COMMUNITY! 🔒

More than 220+ hours of Online Music Tech Courses

More than standard how-tos, these courses teach you about software from an **education-specific angle.**

Courses and training materials for: iPads, Chromebooks, Macs/PCs. Includes GarageBand, film scoring, video game composition, songwriting, beginner tech ideas, simple lessons using free resources and more

The Music Tech **Resource Bank**

A growing **collection of resources** that you can use for your lessons. Includes video clips for film scoring, notation images for worksheets, guitar and ukulele chord images, audio samples, remix stems, worksheets, listening response sheet, handouts, guides and more.

Rest assured – all content is appropriate for student use.

Private Members-Only **Forum**

Connect with other music teachers just like you! **Ask questions, share ideas, and collaborate** on solutions to problems. I am in the forums daily to personally answer questions, offer advice, and give step-by-step assistance

Monthly **Live Trainings and Q&A's** with Katie

Each month, we run a live training for members which includes a **Q&A session.** Ask any music tech questions you like!

Personalised **PD Certificates**

Receive **personalized professional development certificates** of attendance on completion of online training. Perfect for professional development record-keeping!
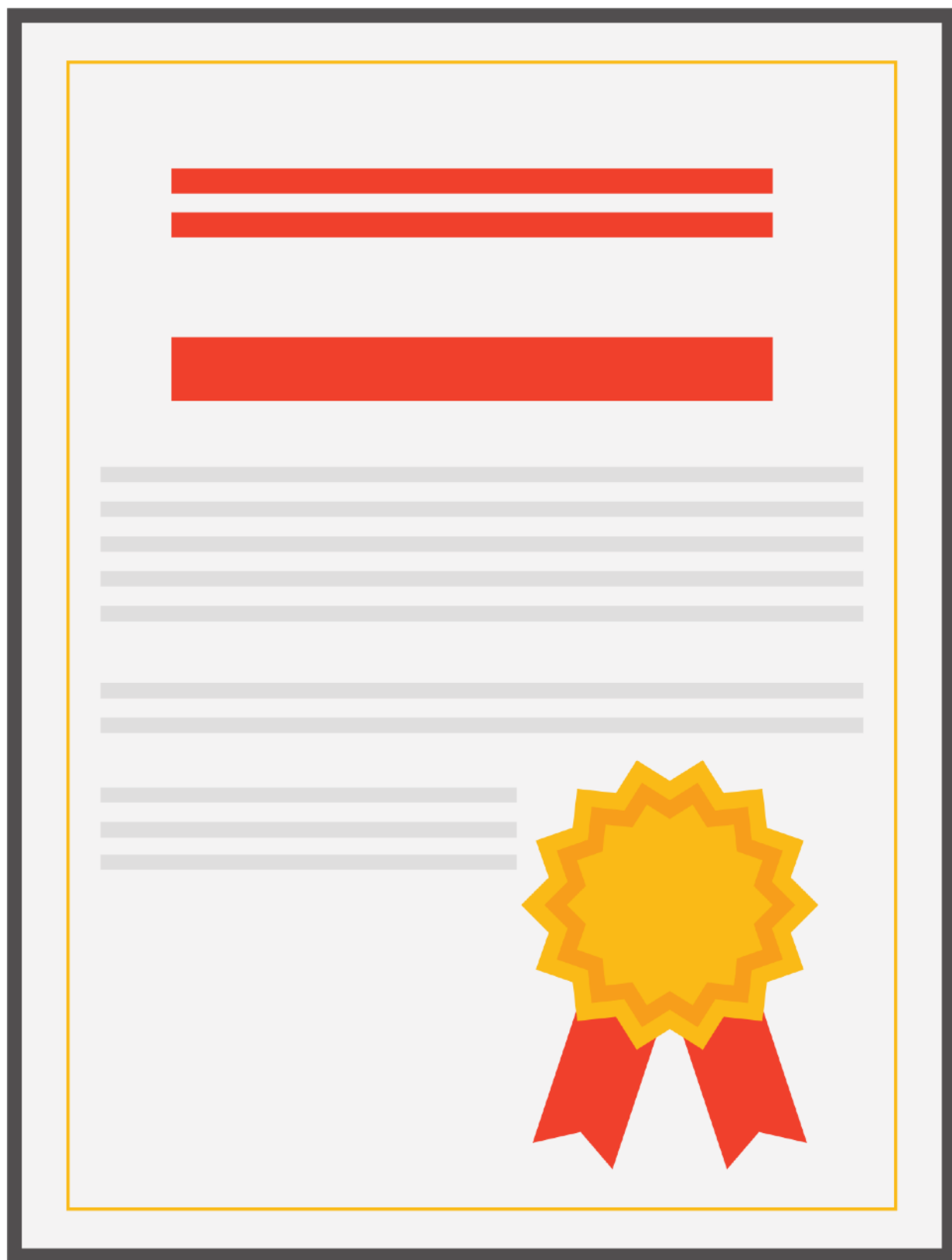
Music Tech **Lesson Ideas**

Discover **engaging lesson ideas for iPads, laptops, Chromebooks, and BYOD**. Includes walkthrough videos and extra resources like printable guides, worksheets and checklists.

midnightmusic.com.au/join

pd certificate

● midnightmusic.com.au/pdforms

thank you!

- webinar replay link to be sent within 24 hours
- copy of my slides
- PD certificate form
- other useful links

midnight music

November webinar

USA: 17 November 8pm EST
AUS: 18 November 12pm AEDT (note the time!)

question & answer time

what would you like to know?

midnight music